



# HJIS Tuition and Fees

for School Year 2023–24

*(Fees are assessed in accordance with the fee structure approved by the School Board of Directors and are subject to change.)*

## Fees for the 2023-24 School Year

Application Fee (one-time fee)	¥20,000			
Registration Fee (one-time fee)	¥300,000			
Building Fund (one-time fee)	¥600,000			
TUITION FEES	1st Semester	2nd Semester		Total
	Fall (Due July 20)	Winter (Due Nov 20)	Spring (Due Feb 20)	
EY (Preschool, PreKinder, Kindergarten)	¥720,000	¥540,000	¥540,000	¥1,800,000
Primary School (Grades 1-5)	¥800,000	¥600,000	¥600,000	¥2,000,000
Secondary School (Grades 6-12)	¥860,000	¥645,000	¥645,000	¥2,150,000
ADDITIONAL FEES	1st Payment (Due July 20)	2nd Payment (Due Nov 20)	3rd Payment (Due Feb 20)	Total Fee
Maintenance Fee	¥80,000	¥60,000	¥60,000	¥200,000
EAL Support Fee (if required)	¥100,000	¥100,000	¥100,000	¥300,000
Learning Support Fee (if required)	¥300,000			
IB Programme Fee (For Grade 11 and 12)	¥150,000			

o Applications will only be considered received and valid upon receipt of a non-refundable application fee of 20,000 yen per student. Payment must be submitted to the school at the time of application.

o Expenses for PE uniforms, classroom supplies, cafeteria services, bus services, after school activities and field trips and activity-related travel are paid by parents/guardians separately.

o International Baccalaureate (IB) candidates are charged the annual IB Programme Fee for each year of the IB Diploma Programme.

o In the case of students who are readmitted within a year of withdrawal, the Registration Fee and Building Fund Fee will be waived.

o New students: Payment of Registration and Building Fund Fees must be made within a month of notification of admission.

Horizon Japan International School is a not-for-profit educational institution that relies entirely on school fees to cover operating expenses. The school is subject not only to the cost pressures of operating in Japan but also to competitive forces in the wider international schools market. Parents should therefore anticipate a modest in financial donations and/or other fundraising initiatives that help enhance school programs are gratefully accepted. Scholarships are granted to students whose parents are employed by companies that join our Corporate Contribution Plan. Please contact the Business Office for further information ([businessoffice@horizon.ac.jp](mailto:businessoffice@horizon.ac.jp)).

## Explanations of Fees

### Application Fee (One-time Fee)

Non-refundable

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The Application Fee is a one-time, mandatory and non-refundable fee and is paid at the time of application for admission and readmission. This fee assists in covering costs associated with the application process and testing. This payment may be done by credit card through our online admissions portal or bank transfer. Applications cannot be considered until payment has been received.

### Registration Fee (One-time Fee)

Non-refundable

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The Registration Fee is a one-time, mandatory and non-refundable fee, and is due once a place at the school has been offered and accepted. This includes both admission of a new student or of a student returning after one year or longer absence. This payment is not refunded if the application is withdrawn.

### Building Fund (One-time Fee)

Non-refundable

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The Building Fund is a one-time, mandatory and non-refundable fee, and is due once a place at the school has been offered and accepted. This includes both admission of a new student or a student returning after one year or longer. This fee is specifically designed for major building projects, land and/or property purchase, new construction, expansion and major infrastructure improvements

### Maintenance Fee

Non-refundable

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The Maintenance Fee is a mandatory contribution toward the infrastructure of the school, including furnishings, building maintenance, learning materials, etc.

### Tuition Fee

Non-refundable

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Tuition fees cover all school related expenses such as resources, instructional materials and laboratory fees. Each parent/guardian registering a student is responsible for all payments of school fees. All parents/ guardians are liable for payments on the due date whether or not companies assume responsibility for all or part of the fees. Kindly note that, parents are responsible for all bank transaction fees and charges.

### EAL Support Fee

Non-refundable

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The English as an Additional Language Fee assists students in building a foundation of basic English skills. This is only applicable to students who need additional support to meet the standards of the mainstream classes. EAL Support Fee is required to be paid as long as the service is being received.

### Learning Support Services Fee

Non-refundable

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The Learning Support Services at HJIS is based on the philosophy that individuals vary in their learning styles, level of ability, pacing needs, motivation, and interests. Support is delivered through small group and/or individualized content/concept instruction and skill development.

## Additional Fees

### Bus Fee

Refundable

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School bus routes are arranged to provide as convenient a service as possible. HJIS reserves the right to change routes and times during the school year as needed. Please note that we cannot guarantee bus service to all locations, so it is important to first check availability with Student Affairs, [hjis@horizon.ac.jp](mailto:hjis@horizon.ac.jp). Note: HJIS is not obligated to provide bus service if a family's housing location is not within existing serviced routes. Please refer to the School Bus Rules and Regulations for details.

### Lunch Fee

Refundable

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HJIS serves a variety of hot nutritious meals provided by Cezars Kitchen which varies in price based on the items individually purchased. Pricing for lunch program is published with the menus. Please email Student Affairs, [hjis@horizon.ac.jp](mailto:hjis@horizon.ac.jp) for additional information.

### Field Trip Fee

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The School Field Trip Fees vary and depend on the duration and location of the trip. The cost of all trips and travels for school programs is the responsibility of families. Pricing and payment deadlines will be published and informed in advance of each trip.

### Other Fees

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Families are required to pay for such as Japanese textbook, Student planner, After School Program fees if necessary or if they receive one of these services. Other Fees are not included in the Tuition fees.

### Technology Requirement

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Kindly note that students in grades 1-4 are required to have an iPad. Students in grades 5-12 are required to have a MacBook. For details on the specifications, please contact the Admissions Office.

# Payment Policies

## Returning Students

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All students returning to HJIS for the following school year will receive their invoice in June. Invoices are payable on or before the due date(s) indicated on such invoice(s). Due to HJIS's open enrollment policy, we cannot guarantee a returning student's place after the payment deadline and HJIS may assign his/her place to a new student.

## Refund

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If a student will be withdrawn during any terms, parents should notify the Admissions Office in writing off the last expected day of attendance. This notification must be received by the first day of each term in order for a refund of tuition, and maintenance to be made for any full term during which the student will not attend. Please be informed that even a day of attendance of a student in any of the terms will require full payment of tuition and maintenance fees for that term. Official transcripts and records are released only after all financial obligations have been met. HJIS will not reimburse any payments for a current term because of a student's absences, suspension or expulsion. Tuition and fees are not transferable to another student.

## Delinquent Payments

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In cases of financial delinquency, school policy prohibits class attendance and/or the release of grades, transcripts, or other records of attendance and performance and/or refuse re-enrollment for the following semester. Payments more than 5 school days past due are subject to a ¥1,000 late fee per every school day.

## Late Enrollment

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For students enrolled after the school year commences, tuition and bus fees will be calculated based upon term. Attendance for any portion of a term will necessitate payment for the entire term.

## Corporate Contribution Program

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Corporations and organizations that provide educational benefits to their employees are asked to consider participating in the Corporate Contribution Program, a potentially cost effective alternative to paying school fees, tuition and the Japanese individual income taxes on these educational benefits. HJIS Board of Directors wants all parents and organizations to be aware that tuition does not cover the full cost of educating a student at HJIS. Consequently, tuition and fees would be significantly higher were it not for contributions and other non-tuition income. Therefore, your continued support of the School's voluntary annual fund is earnestly requested. For more information on how to make your contribution, please see Support HJIS page.

# Payment Instructions

HJIS is using an automatic withdrawal system for school tuition and any other school-related payments. The payments must be made by enrolling with any Bank and arranging to have your child's tuition and fees payment automatically processed from your bank account. Your bank then implements "automatic payment processing," which simply means that your bank automatically drafts the agreed payment amount from the account you specify on a scheduled day. Admissions, Building Fund and Registration Fees and the first term School Fees should be made by bank transfer during the admissions process.

All accounts will be auto-withdrawal. All tuition and fees are automatically withdrawn on pre-scheduled dates (July 20th, November 20th and February 20th).

Payments should be made by bank transfer during the admissions process. Kindly note that, HJIS does not accept cash or credit card payments for tuition and fees.

## Bank Account Details

Fees should be paid directly into the bank account below. Please include the student's name with your payment to help us identify the source of payment.

Bank Name	Mizuho Bank	みずほ銀行
Bank Code	0001	0001
SWIFT Code	MHCBJPJT	MHCBJPJT
Branch Name	Tsurumi Branch	鶴見支店
Branch Number	362	362
Account No	Ordinary 2407328	普通 2407328
Account Name	Gakko Hojin Horaizon Gakuen	学校法人ホライゾンガクエン ガク)ホライゾンガクエン

\*Parents are responsible for all bank transaction fees and charges.